



MINUTES

Laboratory Medicine Program
Friday, March 10, 2006 – 1000 Hours

Present

Dr. R. Williams
Mr. T. Gulliver
Dr. N. Denic
Dr. D. Cook

Minutes – February 3, 2006

Adopted as circulated.

Business Arising

Action by

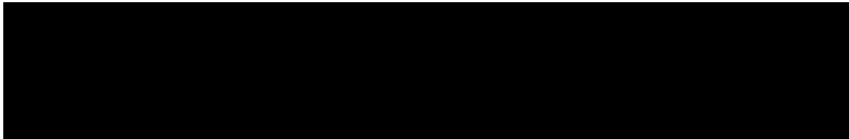
1. Capital Equipment

Recent purchases included microscopes for Genetics, Immunopathology, Dr. Pushpanathan, plus upgrades to St. Clare's multi-headed scope and Dr. Morris-Larkin's scope.

2. Lab Renovations

Dr. Williams wrote Keith Bowden on Feb 23rd, awaiting a response.

3.



4. Budget

Terry met recently with Sharon Lehr, Dr. Williams, and Roseanne Smart to review the 2005/06 budget year to date.

5. Lab Planning Day (Major Objectives)

Terry has invited Jane McDonald from Policy & Planning to attend the next Division Managers meeting to present on the new process for program planning.

6.

7.

Action by**8. ER/PR Receptors**

Terry gave an update on the ER/PR spreadsheet. Trish is due back to the Lab in late March and Dr. Banerjee is due in April.

9. Pathologists' Assistants

Terry informed that interviews have been scheduled for internal training opportunity. It looks like 2 external candidates will be hired and 2 internal for training.

10. Organizational Structure

Terry informed that he has given to Val Butler the job postings and will meet with Noreen Walsh to review the job duties and HAY rankings.

11. Pathologist Manpower

Dr. Denic informed that they are currently interviewing applicants for the current 5 vacancies in the program. It is possible that 3 Residents may be hired upon graduation.

New Business**1. Dr. Carter**

Dr. Denic presented a proposal which would see Dr. Carter being appointed as a quality control coordinator for the pathology service. There was general agreement to move forward and arrange a meeting with Dr. Carter to discuss.

Next Meeting

Thursday, April 20, 2006 – 0900 Hours