



MINUTES

Pathology Quality Management Committee
October 3rd, @ 10:00 am
Conference Room, SCM

Present:

Dr. Bev Carter
Dr. Nebojsa Denic

Catherine Parnell
Barry Dyer

Janet Laidley
Tracy Chafe

1. Called to Order/Introductions

Discussed the role of the committee and what is expected to be accomplished.

B Dyer added if Jim Humby should be included in these meetings. He is QC Manager, Laboratory Manager/Site Manager for Clarendville Laboratory.

2. Implementation of Policies

Fixation

It has been written and submitted to N Denic & B Dyer with no response to date. Right now there is a 24-36 hour turn around time. Eventually shift work will help resolve this problem. B Carter to add rider to policy.

Accessioning

Policy to be written by C Parnell.

Embedding

Policy to be written by B Dyer

Specimen Refusal

J Laidley is to review problems with current implementation of this policy. She will do a monthly report. Discussed the various problems that returning or refusing specimens would cause.

Renal Biopsy

Policy has been written and followed with no issues thus far.

3. Policy on Error Management Discussion

We need the corporate policy on disclosure. Anatomic Pathology Policy on disclosure will be based on this.

Action: C Parnell to obtain disclosure policy.

Action: Laboratory Management to develop a policy & procedure for management of pathologist-related discrepancies detected by the QMP. B Dyer to do same for technologist-related discrepancies.

4. New Business

B Dyer entered concerns regarding consults. We need policy on consults (in-coming, out-going).

Action: B Carter for December meeting.

Meeting ended at 11:00 am

Next meeting set to be November 22 @ 10:00 am.