

LABORATORY DIVISION MANAGERS MEETING  
2004 06 15 - 0900 HOURS - ROOM 1J409

Present

Terry Gulliver	Barry Dyer	Ernie Stapleton
Lynn Wade	Marg Nofle	Annette Hill
Patsy Francis	Gail Norris	

Minutes - 2004 03 25

Approved as circulated.

Business Arising

a. Workload Measurement

Barry is still working with IM&T on the research category. Terry reminded all Managers to update workload units from the 2004 MIS Guidelines.

Meditech Update October 5th - Barry will distribute DTS to each Manager.

Lynn is reviewing the capture of specimen dispatch units from the Waterford to ensure that the HSC is capturing the right number of units.

b. Labelling

Lynn informed that 10 additional bar code label printers will be installed at the HSC and St. Clare's.

c. Renovations

Terry updated on renovations at the HSC. With the strike just ended, it has delayed renovations.

Terry updated on proposed changes to the flow of traffic in the Lab at the HSC. Terry has a commitment from Bruce Gorman and Keith Bowden to improve the traffic flow.

d. Union Information

Some discussion on the post strike backlog and everyone indicated that they were pretty well caught up.

e. Budget 2003/04 - Variance Indicators

The Program ended 03/04 with a \$609,000 deficit. Terry has no indication of the 04/05 budget at this point.

f. Capital Equipment Funding

Terry updated on funds remaining in the 03/04 allocation and gave approval to Barry for the purchase of a refrigerator for Pathology and a refrigerator for Lynn in Specimen Sorting.

Terry has not received the 04/05 allocation as of yet.

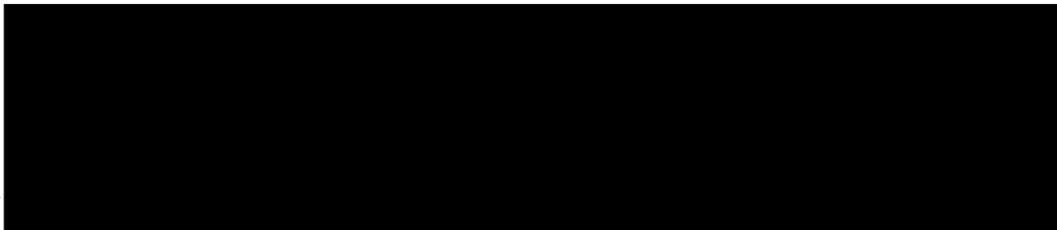
g. Autoverification of Tests

Nothing new.

h. Medinet Update

Lynn and Barry are working with Margie Munch from IM&T and informed that the Lab Medinet link with Carbonear will soon be in test mode.

i.



j. 3 Year Plans/Major Objectives

Terry updated on the presentation he and Dr. Cook made to Mr. Tilley and Dr. Williams on the consolidation of Pathology technical services. The decision was to wait until the new health board structure was announced as Mr. Tilley felt that there may be regional consolidation in the future.

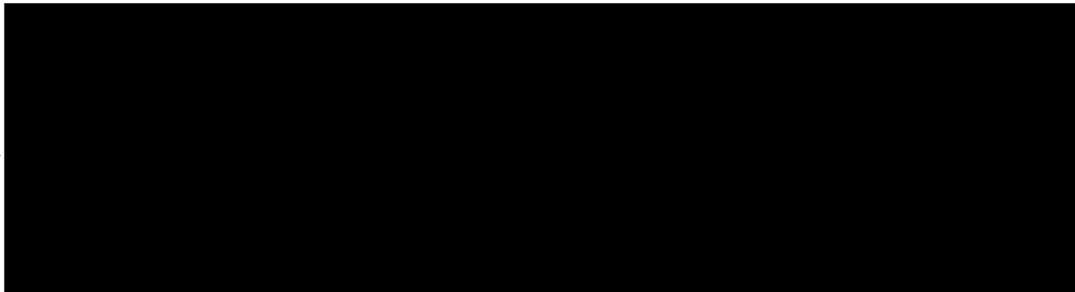
k. Forum for Lab Staff

Next meeting will be in September.

l. Suggestion - Rick Barrett

Everyone agreed that this was a good idea and we will look at it again in the fall.

m.



n. On-Call for Specimen Collection

Barry and Ernie will help Lynn and cover one weekend a month each.

o. Long Term Storage

Nothing new.

p. Summer Relief

Lynn reviewed summer relief placements and all is in place.

New Business

a.



b.

Next Meeting

Tuesday, September 14, 2004, 1300 hours, Room 1J409