

Meeting of **Executive Management** held **11 July 2007** at **11:00 a.m.** Conference Room A - Administrative Office.

Present:

Louise Jones, Interim President and CEO
 George Butt, Vice President
 Beverley Clarke, Chief Operating Officer
 Stephen Dodge, Vice President
 Pat Coish-Snow, Chief Operating Officer (via conference call)
 Dr. Oscar Howell, Vice President
 Alice Kennedy, Chief Operating Officer
 Wayne Miller – Senior Director
 Pat Pilgrim, Chief Operating Office (partial)

Joyce Penney, Executive Assistant

Regrets

Susan Bonnell, Director Strategic Communications
 Fay Matthews, Chief Operating Officer

		Action	Motion	Time Frame
1.	Approval of Minutes and Agenda			
	<p>Minutes of the previous meetings of 28 June 2007 and 9 July 2007 deferred to the next meeting.</p> <p>The following items were added to the agenda under Urgent/Verbal</p> <ul style="list-style-type: none"> ➤ Regional Health Authorities Act ➤ Chronic Disease Management – AnyWare Group ➤ MCP Numbers – New cards ➤ Quarantine – Ship ➤ Nuclear Regulatory Agency Canada ➤ HAY Executive Compensation ➤ Expression of Sympathy 			25 July 07
2.	Business Arising/Deferred			
2.1	Executive Team – Re-organization			
	<p>Prior to any decisions regarding reorganization at the Executive level, Louise Jones will meet individually with each of Executive to review portfolio issues and capacity.</p>	Penney		
2.2	Interim COO – Adult Acute Care			
	<p>Louise Jones advised that Norma Baker, Program Director Critical</p>			

		Action	Motion	Time Frame
	Executive Compensation Review. Work will commence shortly and it is anticipated to take approximately 4 – 6 six weeks to complete.			
3.1.10	Management of Critical issues – Project Teams			
	Executive briefly discussed the need for a focused approach to the management of critical issues and the implementation of appropriate key players			Deferred to 25 July 2007
3.2	Urgent/Verbal			
3.2.1	Executive Meeting with Board of Trustees			
	<p>Board Chair offered the Executive to meeting with the Board to voice their concerns directly to the Board. Executive declined the offer.</p> <p>Direction for Louise Jones from Executive collectively, is to continue as past practice and the CEO will be the conduit with the Board.. Louise Jones will express these concerns to the Board Chair on behalf of Executive.</p> <p>On a related note, Louise Jones advised that she will be meeting with Deputy Minister Robert Thompson on Thursday 19th July 2007. Executive is requested for forward to Louise Jones, issue for discussion. Among the issue that will be raised are:</p> <ul style="list-style-type: none"> ➤ Lack of partnership with government ➤ Capital Equipment Presentation ➤ Judicial Inquiry PR/ER ➤ Burin Radiology Issue ➤ Relationship with Advocate's Office 	Jones		
3.2.2	Senior Management/Clinical Chiefs			
	<p>In light of recent events, Executive feels strongly that consideration should be given to reconvene another meeting of Senior Management/Clinical Chiefs in the near future. Draft minutes from previous meeting will be circulated to Executive for information.</p> <p>Louise Jones advised that consideration will be given to sending a message to all staff from to go out from Interim CEO and a separate message to the Directors and Clinical Chiefs.</p>	Jones		
4.	Regular Standing Items			
4.1	Financial			