

Minutes of **Executive Management** meeting held **16 May 2007** at 10:00 a.m. Conference Room A  
- Administrative Office, St. John's.

**Present:**

George Tilley, Chief Executive Officer  
George Butt, Vice President  
Beverley Clarke, Chief Operating Officer - Chair  
Pat Coish-Snow, Chief Operating Officer – via conference call  
Stephen Dodge, Vice President  
Dr. Oscar Howell, Vice President  
Louise Jones, Chief Operating Officer  
Alice Kennedy, Chief Operating Officer  
Fay Matthews, Chief Operating Officer  
Pat Pilgrim, Chief Operating Officer – via conference call  
Joyce Penney, Executive Assistant

**Regrets:**

Susan Bonnell, Director Corporate Communications  
Wayne Miller, Senior Director

10:00 am – 11:15 pm

Executive continued with the review of the Accreditation Leadership and Partnership standards.

11:30 am – 1:00 pm– Presentation - Public Health Networking

Beverley Clarke, Chief Operating Officer  
Ann Manning, Director Community Health and Nursing Services

Copies of the presentation and public health regional resources and program statistics May 2007 were circulated in advance of the meeting.

The presentation highlighted:

- Public health human resources
- Key functions of public health
- Public health surveillance
- Health Protection
- Emergency Response and Preparedness
- Public Health Indicators
- Public Health Issues & Priorities
  - Eliminate CHC waitlist & increase 0-2 immunizations
  - MMR & Men-C Catch up program challenges
  - Introduction of new vaccines, e.g. HPV
  - Transfer of Immunizations from Physicians
  - Strengthen support to high risk families
  - Increase focus on population health promotion (Breastfeeding, Healthy Eating)
  - Increase surge capacity & pandemic readiness

		Action	Motion	Time Frame
	A target date for a pre-release session with the Minister and area MHA's, Mr. Felix Collins, Ferryland and Mr. Kevin Hutchings, Placentia St. Mary's has yet to be confirmed by the Minister's office.			
<b>2.1.4</b>	<b>Child Care Centre – Rainbow 7</b>			
	An application for license has been received from another owner (Elaine Reid) owner of three (3) of the other Rainbow Child Care Centre for the administration of Rainbow 7. The application was received on the day that the Centre was to close. Therefore an extension of one week was given to allowed time to process the new license with new owner. As a result, Rainbow 7 did not close. The Centre is now under new management and changes have been implemented with the frontline staff.			
<b>2.1.5</b>	<b>Health Policy Forum/Summit – postponed</b>			
	The Department and Community Services have advised that the Health Policy Forum/Summit has been postponed until the Fall.			
<b>2.1.6.</b>	<b>Delay in Implementation of Renal Dialysis Burin</b>			
	There has been some media attention related to the delay in implementation of the renal dialysis program on the Burin Peninsula. A meeting with the local Dialysis Committee was held on Friday 11 May 2007 to communicate the message.  Initially the plan was to open the unit in late June, however our inability to recruit nurses and provide vacation relief combined with a six week delay in construction has delayed the opening to mid-November.			
<b>2.2</b>	<b>Urgent/Verbal</b>			
<b>2.2.1</b>	<b>Estrogen/Progesterone Testing</b>			
	There has been significant media attention related to the ER/PR receptor testing. On 15 May 2007, George Tilley, Dr. Howell and Heather Predham briefed the Minister on the issue.  Calls from patients will be directed to the Quality Department. Pat Pilgrim will mobilize a team and put a process in place.  The organization will discuss further, outside this forum its communication strategy. Strategic Communications will begin to pull together the key messages in preparation for a potential Press Conference on the issue.			