From:

Tansy Mundon

To:

Bradbury, Cathi; Brake, Suzanne; Burt, Ivy; Davis, Dennis; Hennessey, Moira; Hunt, Ed; Janes, Colleen G; Maddigan, Joy; Martin, Debbie Sue; Morris, Debbie; O'Keefe, Cathy; Rosemary Boyd; Rumboldt, John; Stratton, Faith; Strong, Jim; Stuckless, Joy; Swanson, Eleanor; Vivian-Book,

Lynn; Wall, Marlene; Williams, Ed

Date:

Mon, Mar 5, 2007 9:38 AM

Subject:

HOA Briefing Notes

Good morning,

Just a reminder that HOA briefing notes for the Premier on top issues are due by end of day today.

Also, as promised, here is the longer list of briefing notes required for the Minister's HOA briefing binder. Please note that these should also follow the standard Question and Answer format (template attached). If you require me to write questions for the briefing notes, please advise asap.

Please note that these notes are due by end of day on Friday, March 9, 2007.



As a reminder, here are the top issues notes due today:





Thanks, as always, for your cooperation.

Tansy

CC:

Abbott, John; Brophy, Tom; Vokey, Sharon; Wiseman, Ross