

Pam Elliott

From: Heather Predham
Sent: Thursday, December 06, 2007 9:35 AM
To: Pat Pilgrim; Pam Elliott
Subject: RE: current activities

ER/PR

Hi,

Also, once I get the letter approved, I'll send it to Sherry.....
Heather

From: Heather Predham
Sent: Thursday, December 06, 2007 9:33 AM
To: Pat Pilgrim; Pam Elliott
Subject: current activities

Hi,

I just wanted to give you an update on where we are now and what needs to be done.

Recoding

Reza and I are almost finished recoding and reverifying the communication portion of the list

- When finished every patient will be coded into the following categories:
 - Patient was deceased
 - Results back in October 2005 – confirmed negative and contacted regarding results
 - Results back in October 2005 – results changed, requires paneling and results will be disclosed via paneling letter
 - Results back in October 2005 – physician notified patient of results directly
 - Patient initiated contact in Fall 2005
 - Region to contact patient directly
 - Other

When we finish off the recoding, we have to go back and redo the "Others" as we have identified several more categories such as "originally positive; retested on request of physician", "Identified after the Fall of 2005"
- I'm not sure what the impact of this latest information about the deceased means, I guess I'll find that out when Reza gets in this am
- He wants me to review something with him re: other regions.....we'll talk about that as well

Related activities

- **Chart reviews**

There are numerous patients who have been identified as having a result change but we are unaware if there was any treatment change because of it. These would be in the category "Notified by physician" mostly, but there are some consults as well.

- **Patient contact**

We have to decide whether we will be notifying those patients who were originally positive and remained positive that they were retested and remained the same. Pat you were going to talk to Louise and Oscar about this?

- **Panel letters**

Debbie and I have to reconcile the letters. My next free time we will do this.

Communication deceased (Eastern Health)

- I've finalized the deceased list
- I'm sending it now to Jim Brown to start getting the names and address of the next of kin

- I'll circulate the draft letters to you for final approval
- We'll send out the letters next week to the confirmed negative families
- I'll start reviewing the charts as soon as I get the charts reviewed above.
- I'm assuming I will be the contact on the letter.....who will sign it?
- I'll start the communication sheets for all the deceased

Documentation for the panel

- I will send Sharon the communication sheets for the six to be paneled to be completed today.

I think that's it...if there's anything I've forgotten let me know

Heather