

Pam Elliott

From: Heather Predham
Sent: Thursday, December 06, 2007 3:59 PM
To: Pat Pilgrim; Pam Elliott
Subject: Update on current activities

Hi,

Recoding

- We've finished going through the list
- Tomorrow we have to recode the "Others" as I mentioned this am.
- We've confirmed the deceased.....overall I had 8 deceased that they didn't have. They also had the lady I sent the other e-mail on, the one whose being retested based on an ER for a chest wall lesion

Related activities

- **Chart reviews**

I've asked Jim Brown for access Meditech for Clarendville and Carbonear and OPIS. I have to get the forms from here and get them signed off by Jim and Sharon

- **Patient contact**

The positives will be contacted after I do a chart review and confirm that they were not previously informed.

- **Panel letters**

Debbie and I have to reconcile the letters. We'll get this done on Monday hopefully

Communication deceased (Eastern Health)

- Agnes Butler has got the list and will determine the NOK for me
- Once the draft letter is approved, we'll send them via registered mail to the NO CHANGE only
- Then I'll start reviewing the charts for the result changed patients
- I'll start the communication sheets for all the deceased

Documentation for the panel

- I have sent Sharon the communication sheets for the four of the six to be paneled. The other two are on my computer at work so I'll send them to her tomorrow
- Debbie has sent over the templates for the panel recording to Michele Gregory

That's the state of the nation right now

Heather

12/10/2007