

*Information Management Committee*  
*July 5, 2002 - 9 a.m. - Board Room, Corporate Office*

**Present:**

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|----------------------------|------------------|
| Mr. K. Decker, Chairperson | Dr. F. King      |
| Ms. R. Barrington          | Ms. S. Lehr      |
| Mr. J. Brown               | Mr. W. Miller    |
| Ms. H. Byrne               | Mr. T. Mouland   |
| Ms. D. Cooper              | Mr. C. Murphy    |
| Ms. P. Elliott             | Ms. S. Penney    |
| Mr. A. Grossert            | Ms. P. Pilgrim   |
| Ms. D. Kearsey             | Ms. S. Smith     |
| Mr. I. Kendall             | Ms. J. Templeton |

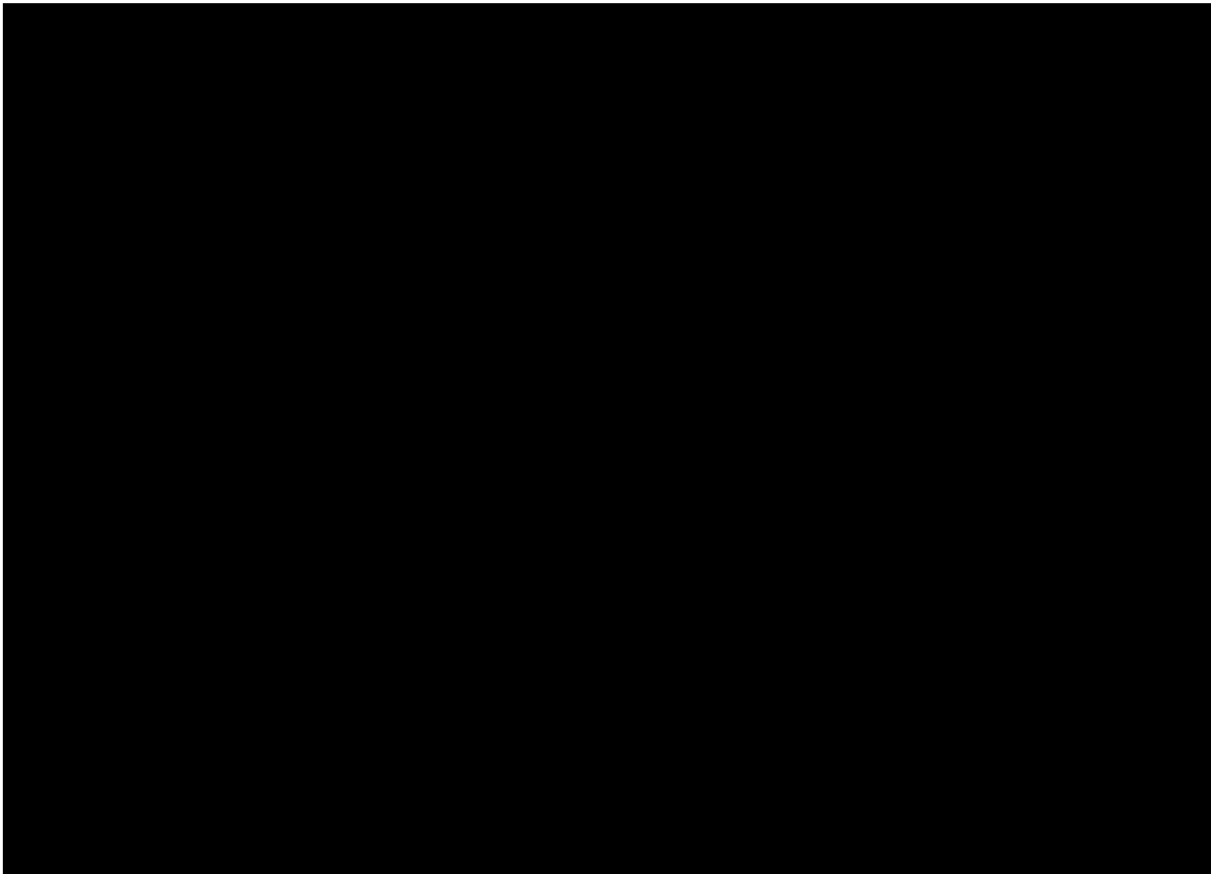
**Regrets:**

- Mr. D. MacDonald  
Mr. E. Wade

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5 Review of Strategic Plan

The key directions of the Information Management Strategic Plan 2001/03 were reviewed as follows:

*1. The Corporation will maintain and implement an information plan.*

*1.1.1 Annual Questionnaire* - The need for a questionnaire was raised, and it was

agreed that we need to update the list of projects which departments are requesting. Ms. Smith and Mr. Moulard will work on this. With respect to equipment, we need to ensure that when equipment is purchased we know whether the equipment produces an electronic output. This can be included in the tendering process, and Mr. Decker will follow up with Materials Management.

2. *The Corporation will provide comprehensive, consolidated, timely and accessible health information to care providers.*

The Electronic Health Records Committee has drafted an action plan addressing these strategies and tasks which will be submitted to this committee in the future. The work being done by the Clinical Efficiency Unit also feeds into this key direction.

3. *The Corporation will provide comprehensive, timely and accessible information to support decision making.*

Progress is being made on this direction, and there are a number of projects related to it, i.e. implementation of HRIS is ongoing, O.R. scheduling system is being finalized, an SAN (Storage Area Network) has been purchased, PACS, working on development of an intranet, etc.

4. *The Corporation will respond to legislative and appropriate external reporting requirements.*

Work is being done to determine all the external reporting requirements, i.e. accountability framework, national indicator report.

Ms. Heather Predham has been identified as the contact person for Corporation related to the privacy legislation, and a special presentation for the CEO and contact person about the legislation is being scheduled. We have also suggested that a presentation on the legislation be held for a broader group in the organization.

5. *The Corporation will provide staff and clients access to external sources of information to support decision making, planning, peer comparisons, evidence based practice and benchmarking.*

- Hay Benchmarking
- CIHI

Ms. Kearsey reported that we have recently purchased an on-line catalogue which has the potential for all education and reference material to be on-line. As well,

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we have access to a database through MUN. The possibility of purchasing full text databases is being reviewed, recognizing that we have limited resources.

*Re - 5.1.1. Review gaps that currently exist in education and reference material.* It was questioned whether this is the role of this committee. It was agreed to ask the Patient Education Committee to identify the existing gaps.

6. *The Corporation will ensure confidentiality and security of data and information is protected.*

Some concerns have been raised by staff about signing the Pledge of Confidentiality, but we continue to enforce it. The possibility of implementing this through the new HRIS to ensure it is documented was raised.

A status column will be added to the plan.

The terms of reference will be reviewed at an upcoming meeting.

- 6 Next Meeting

A meeting will not be held in August. The next meeting is ***September 6, 2002.***

- 7 Adjournment

The meeting adjourned at 10:25 a.m.