

W.

2 July 08 - Meeting = CEO, Lisa Rodinott, Dr. Neil, Hedy Dalton - Kenny, Jeanette Gralbsa re ER/PR

- 2003 Peer Review Report → is there a copy?
- issues:
 - ① pH testing on formalin not done when opened
 - ② not sure if OK fridge temp is checked on a regular basis.
 - ③ pH of formalin is checked ~ once per month for recycled formalin
 - ④ pH of formalin needs to be documented when checked on each run.
- textbooks / internet / resource materials : Hedy & Jeanette feel that these are adequate.
- policies & procedures manual is outdated, and needs development in some areas of histology (that applies to both technologists and pathologists).
- CAP for histology not started yet ; can start soon
- pathologist QA: for small samples (e.g. core bx's), a review is done by another pathologist and is documented in meditech.
- consider "best practice" external site visit (Jeanette & pathologist)
- consider using lab accreditation frameworks to help conduct an internal review.