

Sparkes, Hellen

+ cc Eaton

From: Jenkins, Ken
Sent: Tuesday, May 06, 2008 4:00 PM
To: Sparkes, Hellen
Subject: FW: Memorandum Breast Scheduling
Attachments: Memorandum Breast Scheduling.doc

COPY

For the ER/PR file,

Ken

From: Paul Neil [mailto:pneil@healthwest.nf.ca]
Sent: Tuesday, May 06, 2008 3:32 PM
To: JGRABKA@HEALTHWEST.NF.CA
Cc: Jenkins, Ken
Subject: Memorandum Breast Scheduling

Jeanette,

Please have Sharon distribute this memo to the appropriate people. I do not know who to send it to in the OR. I spoke to Shirley Butt's replacement. Maybe you or Hedy could address properly. I have discussed this with Ken.

P. Neil

5/9/2008

Memorandum

To: Surgeons, OR
Dr. Ken Jenkins -VP Medical Services
Dr E. Mercer - Chief of Diagnostic Imaging

From: Dr. Paul Neil, Director of Pathology and Laboratory Medicine

Date: May 5, 2008

Re: Breast Surgery Scheduling

It was my understanding that breast surgery was **not** performed in this or any other institution of WRIHA on Fridays, however it has come to my attention on Monday, May 05, 2008 that this is indeed not the case. It is imperative that pathologists receive ALL breast specimens removed for malignancy in a timely manner in order to process properly for ERPR analysis. No cases should be done on a Friday afternoon as they cannot be dealt with properly. In addition, all cases should be scheduled early in the morning in order for the specimen to reach our lab in a timely manner. Surgery should be done Monday through Wednesday. This is to facilitate proper fixation for ERPR testing.

For needle core biopsies, all samples should be sent from Monday to Thursday. None should be done on Friday.