

MEDICAL ADVISORY COMMITTEE

Wednesday, October 20, 2004

5:00 p.m.

Lecture Theatre "B", Health Sciences Centre

In Attendance:	Dr. Lucinda Whitman	Dr. Robert Williams	Dr. Desmond Robb
	Dr. David Peddle	Dr. Al Felix	Ms. Janet Squires
	Dr. Nick Kum	Dr. Eric Stone	Dr. Roger Butler
	Dr. Geoff Higgins	Dr. Donald Cook	Dr. Frank King
	Dr. Alan Kwan	Dr. Rick Cooper	Dr. Ted Callanan
	Dr. Benvon Cramer	Dr. Bill Eaton	Dr. Paul Gardiner
	Mr. George Tilley	Dr. Bill Pollett	Dr. Nebojsa Denic
	Ms. Louise Jones	Ms. Cathy Burke	
Regrets:	Dr. George Fox	Dr. Scott Wilson	Dr. Anne Sclater
	Dr. Catherine Popadiuk	Ms. Patricia Pilgrim	Dr. Tom Cantwell

1. Welcome

Dr. Whitman welcomed Dr. Nick Kum as the new Clinical Chief, Child/Women's Health Program (Women's).

2. Annual Reports:**Infection Control Committee**

The Annual Report 2003-2004 for the Corporate Infection Control Committee was accepted for information.

3. Previous Minutes**June 9, 2004**

Motion: Upon motion by Dr. Frank King and seconded by Dr. David Peddle, the minutes of the Medical Advisory Committee dated June 9, 2004 were approved. **CARRIED.**

September 8, 2004

Motion: Upon motion by Dr. Ted Callanan and seconded by Dr. Don Cook, the minutes of the Medical Advisory Committee dated September 8, 2004 were approved. **CARRIED.**

4. Business Arising**Approval of Memberships**

Motion: Upon motion by Dr. Frank King and seconded by Dr. Donald Cook, the following memberships were approved for the Transfusion Committee, CPR Committee and the Pharmacy & Therapeutics Committee. **CARRIED.**

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Transfusion Committee

Dr. Lucinda Whitman
Dr. Jack Hand
Ms. Fatima Hewitt
Ms. Janet Laidley
Dr. Terry O'Grady
Ms. Gail Sharpe

Mr. John Collins
Dr. Maureen Hannaford
Dr. Steven Howells
Dr. Kam Mong
Dr. Conleth O'Maonaigh

Ms. Marilyn Collins
Ms. Ruby Haynes
Ms. David McCormack
Dr. Frank Noel
Dr. David Pace

CPR Committee

Dr. Frank King
Ms. Joanne Butler
Mr. Rick Seward
Ms. Sherida Healy
Dr. David Morgan

Ms. Joy Thompson
Dr. Debbie Reid
Ms. Heather Parmiter
Ms. Karen Dobbin-Williams
Ms. Debbie Hutchings

Ms. Lorraine Rossiter
Ms. Norma Baker
Ms. Sharon Niklas
Ms. Dianne Reddy
Ms. Marie Duffett

Pharmacy & Therapeutics Committee.

Dr. Kevin Hogan
Dr. Mary O'Brien
Dr. Peter Duggan
Ms. Marie Duffett
Ms. Helen Byrne
Ms. Cathy Burke
Mr. Don Hillier
Ms. Susan Gladney
Dr. Kara Laing

Mr. Gary Peckham
Dr. Rob Forward
Dr. Jack Hand
Ms. Heather Predham
Ms. Debbie Schamper
Dr. Scott Wilson
Mr. Bud Jenkins
Dr. Stephanie Young
Mr. Rick Abbott

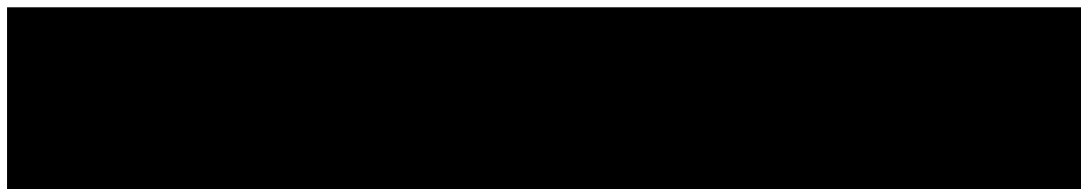
Dr. Doug Taylor
Dr. Tanis Adey
Ms. Diane McGrath
Ms. Norma Baker
Dr. Eric Stone
Dr. Jim Hutchinson
Mr. Gerald Peckham
Dr. David Allison
Dr. Kirsty Tompkins

5. Clinical Chief/Program Reports

▪ Medicine Program

Dr. Anne Sclater sent her regrets for the meeting and the Report of the Medicine Program was accepted for information with the following highlighted:

Resident Call Coverage at St. Clare's Site



▪ Emergency/Ambulatory Care Program (Emergency)

Dr. Scott Wilson forwarded his regrets for the meeting and the Report of the Emergency/Ambulatory Care Program (Emergency) was accepted for information

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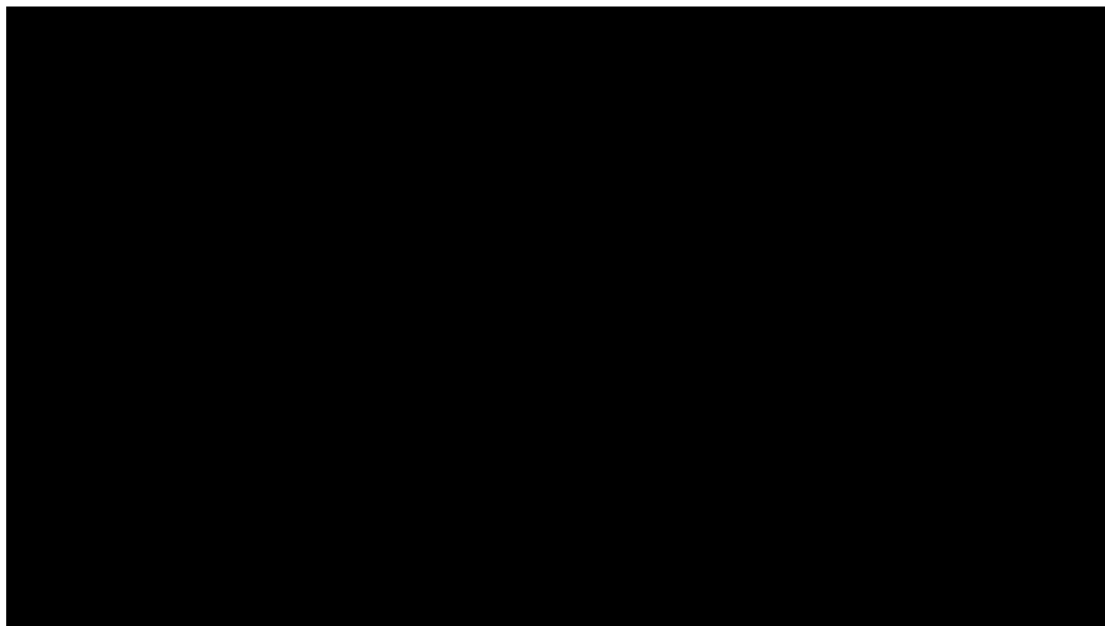
with the following highlights:

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6. Medical Staff Committee Reports

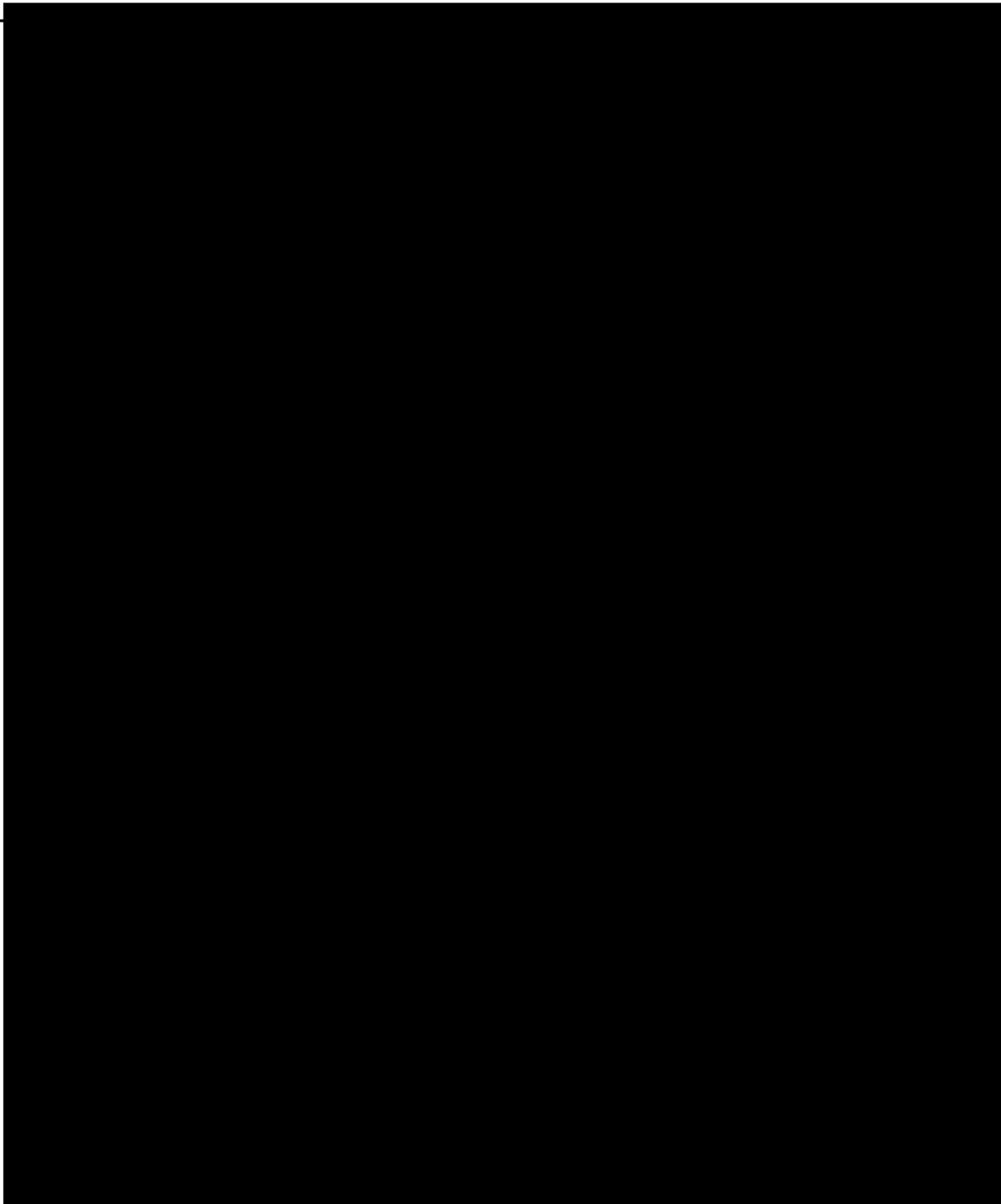
- **Credentials Committee**

MOTION: Upon motion by Dr. Geoff Higgins and seconded by Dr. Bill Pollett the Minutes of the Credentials Committee for October 4, 2004 were approved as follows. **CARRIED.**



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Laboratory Medicine Program

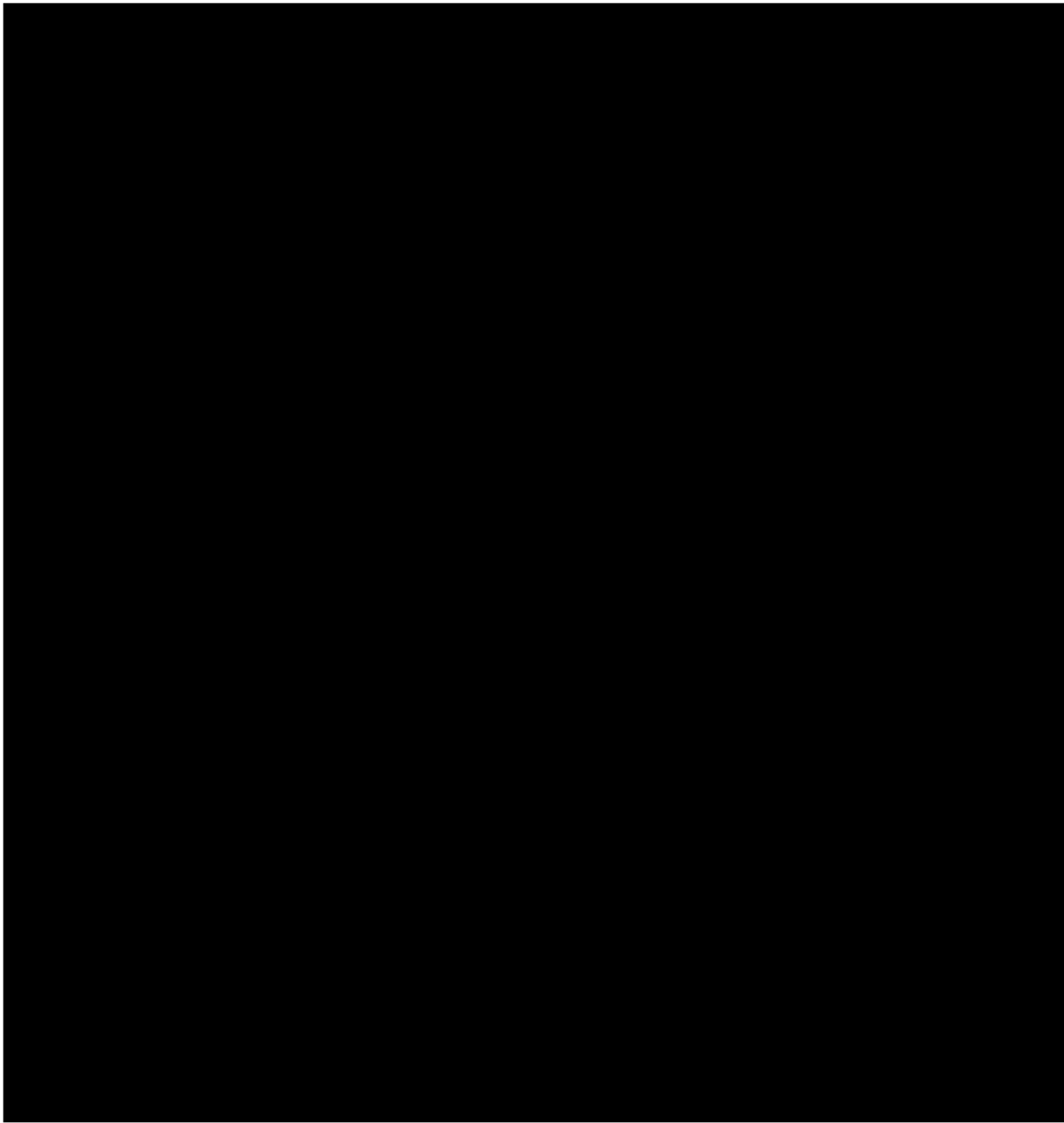
Fontaine, Dr. Daniel

Associate to Active Staff, Laboratory Medicine Program, Division
of Cytopathology, September 19, 2004 –April 1, 2007.

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|-----------------------|---|
| Han, Dr. Fei-Yu | Reappointment as a Non-Medical Scientist, Laboratory Medicine Program, September 15, 2004 – April 1, 2008. |
| Mathieson, Dr. Gordon | Consulting Staff Privileges in the Laboratory Medicine Program, Division of Anatomical Pathology August 1, 2004 – August 1, 2005. |
| Young, Dr. Terri Lynn | Reappointment as a Non-Medical Scientist, Laboratory Medicine Program, September 15, 2004 – April 1, 2008. |



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- **Pharmacy & Therapeutics Committee**

Dr. Eric Stone presented the Minutes of the Pharmacy & Therapeutics Committee dated September 16, 2004 for information highlighting the following:

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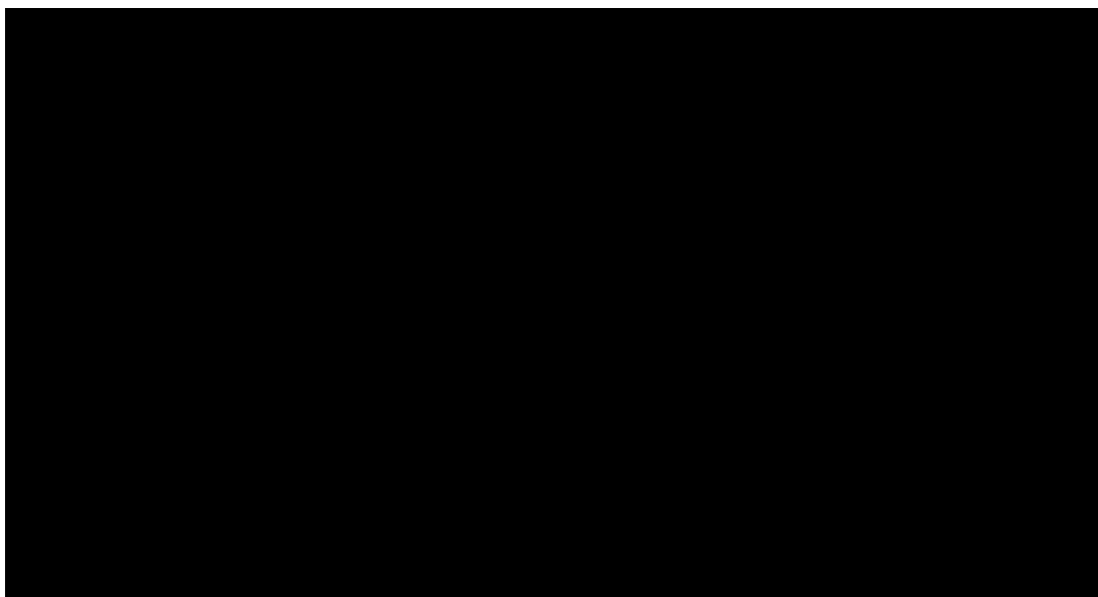
Meditect Conference

Dr. Scott Wilson, Dr. Eric Stone and Ian Kendell, IMAT went to visit the headquarters of Meditech in Boston for a Physician Informatics Workshop on October 14 and 15, 2004 as representatives of the medical staff of the H.C.C.S.J. While they were there they had the opportunity for an update on physician order entry. Dr. Stone advised that Bar Coding is the way of the future as a means of reducing the risk of error. As well, Paperless Offices are inevitable. Drs. Stone and Wilson will provide information/update to clinical chiefs at the next scheduled meeting for October 26, 2004.

▪ **Transfusion Committee**

Dr. Lucinda Whitman presented the Minutes of the Transfusion Committee dated March 9, 2004 highlighting the following:

Credentialing for Transfusion Services



▪ **Infection Control Committee**

The Minutes of the Infection Control Committee dated September 20, 2004 were presented for information.

7. Chief Executive Officer's Report

Mr. George Tilley presented a verbal report, highlighting the following:

Restructuring

Restructuring is still scheduled to occur in January despite the changes at the Ministerial

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and Deputy Minister level. The assumption is that the Medical Advisory Committee (for the new structure) will report to the Board of Trustees however nothing is confirmed to date. Mr. Tilley advised that the advertisement for the CEO was in The Telegram over the weekend and it is hoped that the new board will be named in the next two weeks.

Accreditation 2004

Accreditation for the Health Care Corporation of St. John's is occurring this week. It is hoped that we can close the books on the Health Care Corporation of St. John's with a favourable indication from this final survey.

Annual General Meeting

The Annual General Meeting of the Health Care Corporation of St. John's is scheduled for Thursday, October 28, 2004. This could possibly be the last general meeting and members of the Medical Advisory Committee were encouraged to attend.

Budget

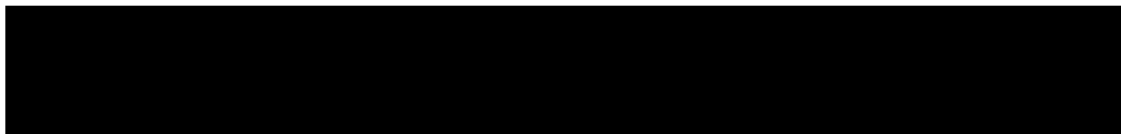
We still have not received our budget.

8. Report to the Board of Trustees

The Report to the Board of Trustees dated September 30, 2004 was presented for information.

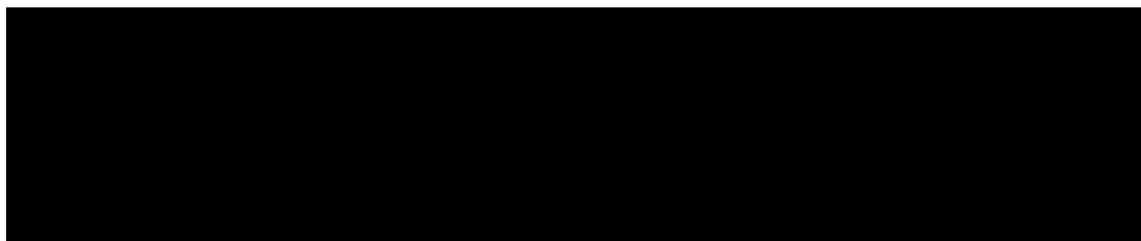
9. Report of the President of the Medical Staff

Medical Staff Christmas Dinner and Dance



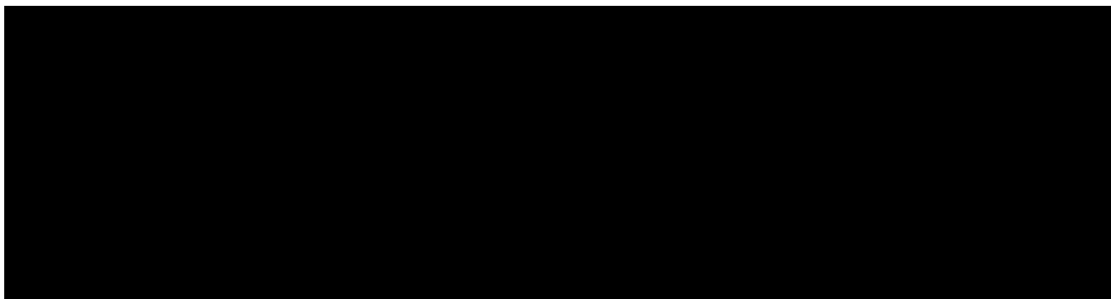
10. New Business

▪ Administrative Policy on Abbreviations



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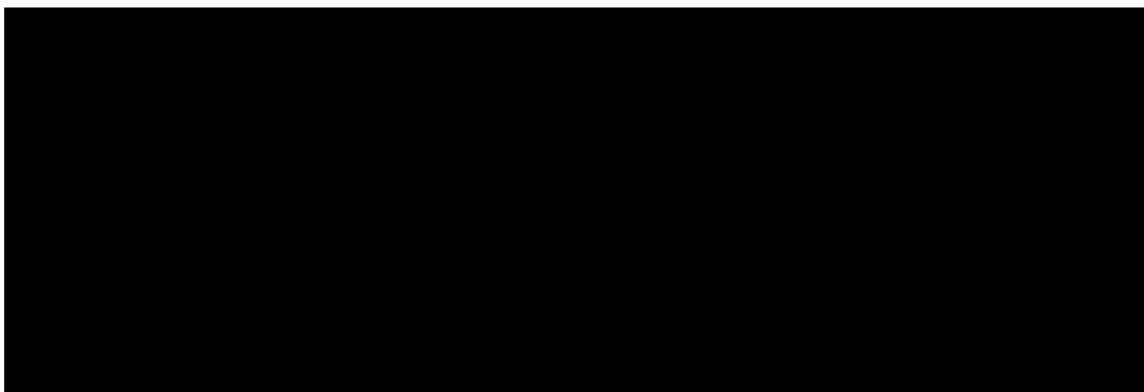


- **Position Statement on Content of Health Record**

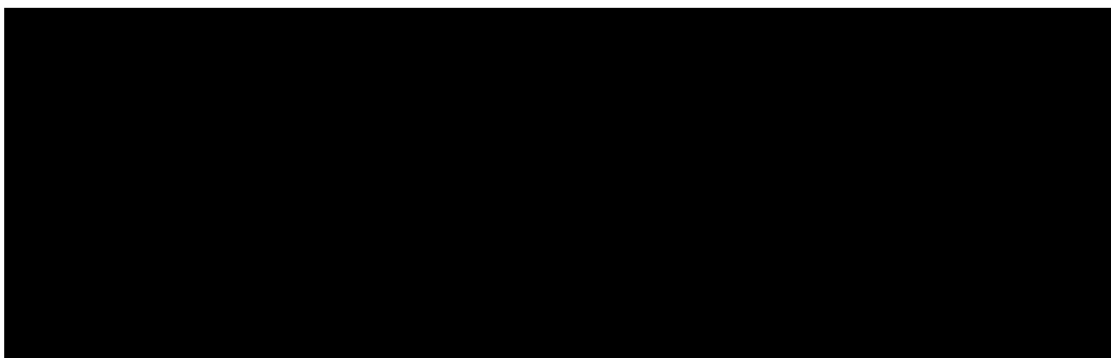
In October 2004, the Executive Management approved the policy "Position Statement on Content of Health Records" that supports electronic documentation of health information as an acceptable practice. This policy was forwarded to members of the Medical Advisory Committee for information.

There was some discussion on this policy with some concern expressed about pathology reporting. This item will be flagged for feedback. It was agreed that the policy is reasonable and the issues of concern are being addressed through the IM&T Department.

- **Physician Access to Patient Charts**

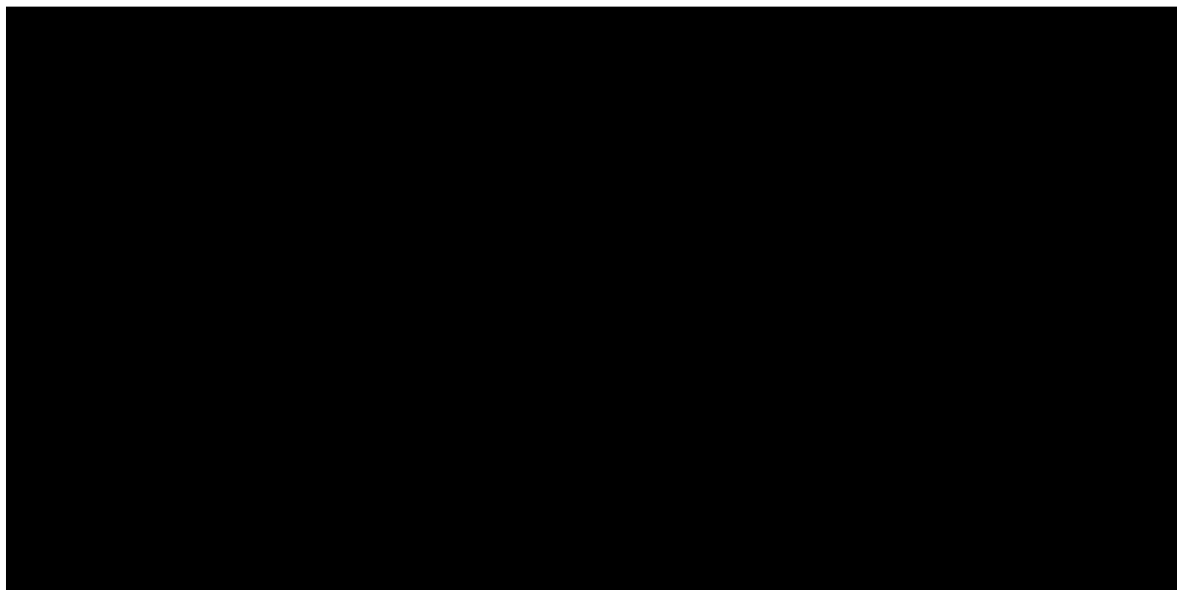


- **PACS**



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Adjournment

The meeting adjourned at 7:10 p.m.

Dr. Lucinda Whitman,
Chair,
Medical Advisory Committee